

PROPOSAL WRITING WORKSHOP: CAIRO, MARCH 16, 17, 18, 2013
ARAB FAMILIES WORKING GROUP
PROGRAM Flamenco Hotel, Valencia Room, Cairo, Egypt 9am-6pm Daily
Lead Presenter: Suad Joseph
Distinguished Professor of Anthropology and Women and Gender Studies
University of California, Davis
Funded by the Ford Foundation, Cairo

I. Pre-Workshop:

1. Participants are to read the following documents BEFORE the workshop
http://sjoseph.ucdavis.edu/Faculty_Workshop/index.htm
also www.arabfamilies.org (Look under training; materials are available in English and Arabic)
 - a. Components of a Humanities & Social Science Research Proposal
 - b. Ten Tips for Proposal Writing
 - c. The Art of Proposal Writing (English only)<http://sjoseph.ucdavis.edu>2. All workshop participants should be quite fluent in English

3. **MARCH 2013 NEW Participants:** Read below the same instructions you received for your application. Please write **THREE** pages, typed, single spaced, answering the same questions with as much detail as you can. Write as a narrative, not just a list of answers to the questions. Use the phrases in parentheses (ex: "Problem Statement") as the headings of the sections. Bring FIVE copies with you to the workshop for the writing groups. Put your name, your email address, your phone#, your university department and affiliation, and the date on the front cover. Paginate. Send to Suad Joseph (sjoseph@ucdavis.edu); Dina El Sherbeny (dinasherbeny@aucegypt.edu) by March 15. You will have daily writing assignments in the workshop. Be prepared to make time for homework!

1. What is the question you wish to answer? (problem statement)
2. What is your tentative answer to the question? (hypothesis)
3. How have others answered this question? (literature review)
4. Why are those answers inadequate? (need for research)
5. Why is your answer to this question better than of others? (theory)
6. What is the value added by answering this question? (Significance)
7. How will you go about answering this question (methods)
8. How will you know when you have answered the question (evaluation)
9. How much time will it take to answer the question (Timetable)
10. How much will it cost to answer this question (Budget)

Please browse Suad Joseph's website page on proposal writing for resources BEFORE the workshop: <http://sjoseph.ucdavis.edu/> AND: www.arabfamilies.org (under "Training").

4. **DECEMBER 2012 RETURNING Participants:** Bring your full proposal, as far as you managed, with all sections, with FIVE copies with you to the workshop.

II. Workshop Structure March 16, 17, 18, 2013:

March 16, Saturday, 2013 ALL PARTICIPANTS

- 9-9:30 Register and coffee
- 9:30-2pm **Dr. Suad Joseph** Lecture Session I covering:
Research question (problem statement)
Research answer (hypothesis)
Other answers to question (literature review)
Why answer this question (need)
What is the value added (significance)
- 2-3 Lunch (provided)
- 3-5 **Dr. Suad Joseph** Lecture Session II covering:
Why is yours a better answer (theory)
How will you answer the question (methods & evaluation)
How much will it cost (budget)
How long will it take (time table)
Summary of proposal (abstract)
Contacting funders, Review when fail, resubmit
- 5-6 Planning: Assignments / Groups
- 7- **AFWG CORE GROUP MEETING/DINNER**

March 17, Sunday, 2013 ALL PARTICIPANTS

- 9-9:30 Groups connect & Coffee
- 9:30- 10:15 **Dr. Zeina Zaatari:** Deliverables: Planning/Documenting them
- 10:15-11:00 **Dr. Martina Rieker:** “The Politics of Sources: Quantitative Methods and the Social World.”
- 11:15-11:30 Break
- 11:30-12:15 **Dr. Islah Jad:** “Research for NGO’s and Government Agencies”
- 12:15- 1:15 Lunch (provided)
- 1:15-3pm Small Group sessions
- 3-6pm Small Groups work independently
Individual appointments for participants with AFWG Mentors
- 6-7:30 Dinner ALL PARTICIPANTS

March 18, Monday, 2013 NEW MARCH GROUP ONLY

- 9-9:30 Groups connect & Coffee
- 9:30-10:30 **Dr. Suad Joseph:** “Key’s to Successful Proposals”
- 10:30-12:00 Small Group Sessions
- 12:00-1:00 Lunch (provided)
- 1:00-2:00 Individual appointments
- 2:00-4:00 Individual short presentations to the group
- Planning Next Steps**